

ANNUAL GENERAL MEETING MINUTES

Title of Meeting	Suffolk's Libraries IPS Ltd. - AGM
Date	12 th September 2013
Place	Kesgrave Conference Centre, Twelve Acre Approach, Kesgrave, Suffolk IP5 1JF
Time	6.30pm – 8.00pm
Attendees	Directors, Members and Staff of Suffolk Libraries (for a full list of attendees, please contact Nikki Sturmeay at nikki.sturmeay@suffolklibraries.co.uk)
1.	<p><u>Welcome</u> The Chair welcomed the members, staff and other interested parties.</p>
2.	<p><u>Apologies for Absence</u> Anne Cross – Lakenheath, Eileen Coe – Framlingham, Marion Harvey – Ipswich, Di Humphrey – Lowestoft, Clive Fox – Aldeburgh, Ed Vaisey MP Department for culture, media and sport, CMS, Maryanne Robinson – Lavenham, Kevin Hunter – Needham Market, Cath Caudwell – Wickham Market, Marilyn Langley-Beatham – Lavenham, Paula Bowring – Brandon, John Verity – Southwold, Liz Gleave - Saxmundham</p>
3.	<p><u>Annual Report</u> Shona Bendix (Chair) and Alison Wheeler (General Manager) introduced the Annual Report and thanked all the authors for their contribution. They both drew attention to the work done by staff, community groups, volunteers and the Interim Board.</p> <p>There were no questions and the Annual Report was accepted by the membership:</p> <p>Proposed: Lynne Walker (Aldeburgh) Seconded: Graham Watson (Woodbridge)</p> <p>Carried Unanimously.</p>
4.	<p><u>Accounts 2012/13</u> Mike Hosking (Honorary Secretary) presented and gave an explanation of the Year End Accounts. The following questions were raised and answered by Mandy Wilkinson, the society's Finance Manager:</p> <p>Tom Cable from Mildenhall Friends Group asked "In February Mildenhall Parish Council gave a grant of £5k for the Library in Mildenhall but can't find any reference to it in the accounts?" Mandy Wilkinson confirmed it was included in the income section of the accounts (contribution line).</p> <p>Liz Louch from Ipswich County Library Friends Group asked "Where is the community contribution shown in the accounts?" Mandy Wilkinson confirmed it was included under other income on page 19. In future</p>

	<p>years this will be broken down and shown separately.</p> <p>Being there were no further queries, motion that the Accounts 2012/13 be accepted:</p> <p>Proposed: Sylvia Knights (Bungay) Seconded: Lynne Walker (Aldeburgh)</p> <p>Carried unanimously.</p>
5.	<p><u>Appointment of Auditor</u></p> <p>The membership were asked to consider the appointment of Larking Gowen as the society's auditor for the ensuing year.</p> <p>Proposed: Mike Hosking (Honorary Secretary for Suffolk Libraries) Seconded: Sue Brotherwood (Sudbury)</p> <p>Carried unanimously.</p>
6.	<p><u>Announcement of the election of up to 7 Suffolk Libraries IPS Ltd Board Members</u></p> <p>The following Directors were voted in by the society membership:</p> <p>Sue Buck (Long Melford) Sylvia Knights (Bungay) Sue Brotherwood (Sudbury) Tony Brown (Beccles) Anne Mallalieu (Glensford) Jonathan Ogden (Kesgrave) Michael Roberts (Framlingham)</p> <p>The retiring interim Board standing down were thanked for their time and commitment for the past year.</p>
7.	<p><u>Guest Speaker</u></p> <p>Lord Andrew Phillips of Sudbury gave an interesting speech on his personal view of Libraries and books, the importance of Community Involvement and the unique model of Suffolk Libraries IPS Ltd.</p>
8.	<p><u>Closing Remarks</u></p> <p>The Chair thanked the members for their attendance and declared the meeting closed.</p>