

[Type here]

## Friends of Halesworth County Library

### *Minutes of meeting of the Trustees held on 18<sup>th</sup> September 2018*

Present: Alison Britton (Chair), David Borer, Ali Hopkins, Jane Kirkeby, Evelyn Lindqvist,  
Yvonne Sandison, Irene Thomas.

		<b>Actions</b>
1. Welcome and Apologies	<ul style="list-style-type: none"> <li>Apologies: Natalie Evans , Sheila Freeman , David Olds</li> </ul>	
2. Minutes	<ul style="list-style-type: none"> <li>Minutes of meeting held on 7<sup>th</sup> August were read and approved</li> <li></li> </ul>	
3. Matters arising	<ul style="list-style-type: none"> <li>EL to send round electronically the draft “bookmark” for comments – we need to shorten it. The idea is to put the bookmark into books issued at the desk (and to have a stock by the self-issue machine) with the hope of attracting new Friends.</li> </ul>	<p>EL</p> <p>All</p>
4. Updates Chair	<ul style="list-style-type: none"> <li>Organisation of FoHCL – discussion took place regarding the role of being a Friend. What could we expect of Friends and what do we offer them? So far, we have only offered one members only free vent (and have another coming up this autumn). All to give the matter some thought for future discussion. Could we have a second category of special Friend, and if so, what might we offer them (in return for a paid membership)?</li> <li>Community Forum (Woodbridge, 10 September) Information was provided on a new management structure, but AB reported that she felt that these changes would not really impact much upon Trustees, although it will mean changes for AH and other managers. Greater attention will be paid to volunteers and Diane Moore, who was AH’s line manager, now has a new role of Volunteer Engagement Manager. Bruce Leeke, new CEO of Suffolk Libraries, felt that hadn’t previously placed enough value on the role of volunteers. There will be more attention paid to recruiting, training and valuing volunteers at a central level as well as at individual library level. A computer-based programme called Volunteer Makers will be used to develop a comprehensive approach to volunteering. AB has been invited to attend a meeting about this in Ipswich (16<sup>th</sup> October) so watch this space!</li> <li>AH added how lucky we are to have such a large and hardworking band of volunteers. The first volunteer was recruited some years before Suffolk Libraries was created so we have a head-start on some libraries.</li> <li>Discussion followed regarding what other libraries might be doing to encourage more engagement with teenagers. Can we find some younger volunteers who would like to work with teenagers? AB to ask Shetland Libraries how they organise their programme where young people take over organising activities in the library for a week.</li> </ul>	<p>All</p> <p>AB</p> <p>AB</p>
5. Updates Treasurer	<ul style="list-style-type: none"> <li>Receipts have been £3,231.13 (including £200 donation from Eileen Gould).</li> <li>Payments £421.54</li> <li>Since the transfer from current to savings account, interest has been £3.87</li> <li>Current account balance - £5,690.89.</li> <li>Savings account balance - £24,216.79.</li> <li>Received from HMRC £1,964.68 from Gift Aid, including “small donations”.</li> </ul>	



[Type here]

9. Date of next meeting	Tuesday 30 <sup>th</sup> October 2018 at 5:30pm	
-------------------------	---	--

**Signed as an accurate record:**

**Alison Britton, Chair.**

**Date:**