



**Formal notice for  
Suffolk's Libraries IPS Ltd Annual General Meeting**

**Thursday, 29<sup>th</sup> September 2016**

The Cookhouse  
Suffolk Food Hall  
Wherstead  
Ipswich, Suffolk IP9 2AB

Exhibitor Stalls viewing from 5.30pm-6.30pm,  
Buffet Supper 5.30pm, AGM 6.30pm-8.00pm

- 1. Chair's welcome, apologies for absence and Minutes of AGM, 10<sup>th</sup> September 2015.**
- 2. Annual Report:** To receive the report for year ending 31<sup>st</sup> March 2016 from the Chair of the Board, Tony Brown, and the Chief Executive, Alison Wheeler.
- 3. Accounts 2015/16:** To receive the Statement of Accounts for the year 2015/16 presented by Jonathan Ogden, Honorary Treasurer.
- 4. Appointment of Auditor:** To appoint the Auditor - Larking Gowen Ltd.
- 5. Announcement of the election of up to 2 Suffolk Libraries IPS Ltd Board Members**
- 6. Guest Speaker:** Nicola Upson, Author
- 7. Volunteer Awards:** Awards for outstanding volunteers at Suffolk Libraries
- 8. Closing Remarks**

**Proxy Arrangements**

The Rules of Suffolk Libraries provide for you as the notified representative to attend the AGM and exercise your member vote. If you are unable to attend you may register a proxy arrangement for another member of your Friends Group or Tony Brown the Chair, Suffolk Libraries to vote on your behalf. Please ensure that you send your proxy arrangement form to Nikki Sturmeby by post or email [nikki.sturmeby@suffolklibraries.co.uk](mailto:nikki.sturmeby@suffolklibraries.co.uk) by 5.00pm on Friday 23<sup>rd</sup> September 2016.

**Please inform Nikki Sturmeby of your intent to attend by 5pm on Friday 23<sup>rd</sup> September 2016 at 01473 263835 or email: [nikki.sturmeby@suffolklibraries.co.uk](mailto:nikki.sturmeby@suffolklibraries.co.uk)**